Bridgewater Dairy
Montpelier, OH
Accountant

Objective: looking for a skilled, efficient accountant to assist with the accounting responsibilities for three dairy farms and one row-crop farming entity.

Company Information

The Bridgewater Dairy Group ("Group") is comprised of four family owned entities with its history going back to the founding of the first dairy in 1998. The Business Office for the Group is located in Montpelier, OH which is also the site of the Group's main Bridgewater Dairy and Farming operations. Also included in the Group are the Bridgewater-Indiana Dairy operation near Fremont, IN and Oakshade Dairy operation near Lyons, OH. Together the three dairy operations and the farming company house 7,000 cows and farm 5,000 acres.

Ag Business Solutions ("ABS") provides financial, consulting, and management support for a group of companies sharing common ownership. Most of the companies' operations center on the dairy and farming industries. The main office is located in Coopersville, MI with a satellite office in Grand Rapids, MI.

Ag Business Solutions (ABS) leads the Dairy and Agricultural industry in the oversight of business operations of approximately 50,000 cows located throughout the West and Midwest. Our staff of Certified Public Accountants and highly degreed professionals provides administrative and accounting services with a level of confidence any business can be comfortable with. Utilizing sophisticated IT services allow us to offer services to multiple dairies throughout the country. In addition, our ability to assist producers in managing price risk in the areas of livestock, feed, and milk is a true asset. We provide financial reporting, budgeting, and forecasting services and have established relationships with large banks allowing us to negotiate financing options.

Additional Oversight and Resources
Due to the size of the operations of the Bridgewater Group the owners have deemed it beneficial to maintain an office on site. With the expertise and experience that ABS has to offer and the common relationship between owners, it was agreed that ABS would provide oversight and assistance to this position and the office at Bridgewater. The goal of this relationship is to ensure that controls, procedures, and reporting remain strong and efficient so that we may continue to be leaders in our industry.

Who does the position report to?
- Onsite Dairy Manager/Owner and Controller at ABS

Other Information:
- Year End: December 31
- Software: Microsoft Dynamics Great Plains 10.0, Sage Fixed Assets, Microsoft Office
- Business Attire: The office environment is business casual, typically jeans. Periodically more formal attire is required based on office visitors

Job Qualifications and Responsibilities

Ideal Candidate
- 4 year University/College degree
- 2 – 4 years of experience
- Must be a meticulous self-starter and have the ability to prioritize and multi-task to meet timelines
- Understand processes and controls and possess the mindset to look for improvements
- Experience working in a small business environment
- Be efficient in working with various computer programs, especially Excel
- Strong communication skills and ability to work both individually and on a team

Work Hours
- The job will require about 45-50 hours per week. We are a flexible group in terms of needs outside the office relating to family. However, this is not a position where you start at 8:00am and leave at 5:00pm on a regular basis.

Key Responsibilities
- Work closely with the Controller at ABS on daily finance and accounting activities
- Provide key information on a timely basis to ABS for them to perform certain accounting functions and to prepare monthly financial statements
- Miscellaneous projects and analysis as needed – either directly with Dairy Manger or with ABS Controller
- Assist with preparation of certain schedules for monthly financial statement preparation of the dairy and farming operations
- Update feed inventory balances and report monthly usage/costs
- Assist in year-end activities
- Maintain and process accounts payable transactions
- Submission of payroll to an outside payroll processor